

AGENDA

Meeting: Electoral Review Committee
Place: Council Chamber - County Hall, Trowbridge BA14 8JN
Date: Tuesday 12 December 2017
Time: On the rising of Cabinet, not before 12.00 pm

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Ian Blair-Pilling
Cllr Clare Cape
Cllr Richard Clewer
Cllr Gavin Grant
Cllr Ian McLennan

Cllr Christopher Newbury
Cllr Ashley O'Neill
Cllr Jonathon Seed
Cllr Stuart Wheeler
Cllr Graham Wright

Substitutes:

Cllr Peter Fuller
Cllr Ruth Hopkinson
Cllr Nick Murry

Cllr Jacqui Lay
Cllr Ricky Rogers
Cllr Ian Thorn

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Election of Chairman**

To elect a Chairman for the Committee for the period of the Electoral Review.

2 **Election of Vice-Chairman**

To elect a Vice-Chairman of the Committee for the period of the Electoral Review.

3 **Apologies**

To receive any apologies or substitutions for the meeting.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Chairman's Announcements**

To receive any announcements through the Chair.

6 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Wednesday 6 December 2017** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Friday 8 December 2017**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

7 **Electoral Review - Council Size Submission** (*Pages 5 - 38*)

A report by the Director Legal and Democratic is attached.

8 **Work Programme**

20 December – Committee Workshop – Consideration of Data

3 January – Committee Meeting – Formulation of Recommendations

25 January – Committee Meeting – Finalise Recommendations

7 February – Committee Meeting – Finalise Submission to Council

20 February (or extraordinary) – Council Meeting – Approve Submission to Commission

The Project Board will be scheduled to meet periodically to ensure the requirements of the Committee are delivered by the project team.